# GRAITEC

# Protection of personal data

By using this site, you accept the present data protection regulations. The data controller is Graitec Innovation, whose registered office is *Graitec Innovation; headquarters located at* 17, Burospace 17 91570 – *France.* 

Version updated on July 12 2022

#### 1. Graitec Privacy Statement

Respecting your anonymity when you search for information on our sites is particularly important to Graitec. The Graitec Group (including Graitec Innovation and its subsidiaries, "Graitec") makes every effort to ensure your online privacy when you visit the websites graitec.com and graitec.com/uk.

The purpose of this privacy policy is to provide you with accurate information about what information we may collect about you when you visit our website and how we may use it. We also want to inform you about how we pass it on for technical reasons, to other entities or companies.

Your rights are important to us and we want to make sure that you are aware of them.

No personal information is automatically collected about visitors to the site. Any other personal data you may provide to us is collected for the purpose for which it is provided and/or with your consent. For example, when you complete a form to receive information from us by providing your name, email or telephone number. If you choose not to provide us with the personal information necessary then we may not be able to provide the service offered on the site.

We may however, collect IP addresses and cookies to enable us to manage certain technical or advertising aspects. This data does not give us access to any personal information about you.

Where we collect data about you, you have the right to; (a) obtain all available information about your personal data, (b) request that it be corrected, supplemented or deleted and, (c) inform us of what happens to it after you are no longer with us by contacting us at dco@graitec.com

If you observe any treatment or action by us which does not respect your privacy, please contact us at the following address: dco@graitec.com

You can also file a complaint with the supervisory authority. The competent authority in France is la Commission Nationale de l'Information et des Libertés : CNIL. Adress France: 3 place de Fontenoy – TSA 80715 – 75334 Paris Cedex 07. Phone number: +33 1 53 73 22 22

#### 2. Use of your personal data

When you fill in an online form on the site, whether it is to ask us to contact you again, to access the download module for a trial version of our software, to send you documentation on our software or the software that we sell, on our training courses or services or to receive our newsletters, we collect the personal data that you have kindly provided on the site. This personal data may include: title, surname, first name, email address, postal address, telephone number and, any other information you consider useful to provide to us such as the name of your company and its sector of activity.

The data you provide to create your account on Graitec Advantage is used by Graitec and/or service provider(s) working on behalf of Graitec in order to access our software download system, to inform you about the activation of your software and/or to send you additional information about the status of your subscriptions.

The data you provide to receive newsletters is used by Graitec and/or a service provider working on behalf of Graitec to inform you about our products and services or those of our partners. Each email received includes an option to unsubscribe from the newsletter.

The data you provide in the forms is used by Graitec and/or a service provider working on behalf of Graitec to respond to your comments, questions or requests for information. Although we keep your details on our database, we only use them to respond to your enquiries about the products and services we sell.

#### 3. Duration of storage of collected personal data

The personal data collected is kept for a limited period of time, in proportion to the purposes for which it was collected. Thus, the data communicated in the context of newsletter registration will be kept in our database until the user unsubscribes. You may at any time withdraw or change your consent to our use of your personal data, or request that we delete it permanently, subject to conditions imposed by law.

#### 4. Links to or from other websites

The site may contain links to other websites or certain websites may link to the site. Graitec assumes no responsibility for the privacy practices of such third party sites. We recommend that you consult the privacy policies of the third party websites you visit.

#### 5. Use and collection of information: partner platforms

The site may incorporate certain partner platform features. When you interact with partner platforms, they may record your interaction with the site. These platforms have

their own privacy policies that govern the use of personal or non-personal data they collect.

We may also collect technical data using cookies or other technologies provided by these partner platforms, such as your IP address, clickstream, operating system, or other data to enhance your web experience.

## 6. Cookies

Our site uses "cookie" technology to collect information that helps us improve your user experience on the site and provide you with more personalised services. Please see our cookie policy for more information.

## 7. Information about you provided to partner companies

As part of our partnership with Autodesk or other suppliers of software that we sell, we may transfer your personal data to these partner companies to enable you to complete your subscription to software offered through Graitec.

Please visit the Autodesk privacy page at https://www.autodesk.com/company/legalnotices-trademarks/privacy-statement

Autodesk does not transfer any personal data from any member country of the European Union, the United Kingdom or Switzerland to the United States.

We do not share your personal information with other third parties without your permission, and we do not allow third parties to collect personally identifiable information about users of our site except for trusted third parties who assist us in operating the site and conducting our business, provided that such third parties agree to keep such information confidential and secure. Third party vendors retain the information they need to perform the functions for which they have been appointed and we do not authorise these third parties to use or disclose personal information for their own marketing or other purposes.

We may disclose your personal information when such disclosure is permitted by law or necessary (for example, in response to a legally valid request), to enforce the site's policies, to exercise or defend rights, or to protect our rights, the rights of others, our property, or our safety.

Your personal information may be stored and processed by service providers located in foreign jurisdictions, whose regulations on personal data may differ from those of the jurisdiction to which you are subject.

# 8. Transfer and storage of information

Your personal information is stored securely on servers located within the European Union. We retain your personal information for as long as necessary for the purposes identified by us when you provided the personal information and for any new purposes identified and consented to by you, and for an appropriate period of time.

## 9. Technical security of your personal information

We have deployed technological security features including security software, passwords and firewalls designed to prevent malicious access to your computer and to protect your personal information from loss, unauthorised access, modification or disclosure. While we are not immune to malicious attacks, we do our best to make our system as secure as possible.

#### **10. Transfer and storage of your personal information**

Your personal information is stored securely on servers located within the European Union. We retain your personal information for as long as necessary for the purposes identified by us when you provided the personal information and for any new purposes identified and consented to by you, and for an appropriate period of time.

## 11. Contacting us about our privacy policy

You may contact us at any time to obtain answers about our privacy policy, how we use the information you have provided to us, or to correct, amend or delete your personal information at dco@graitec.com

#### 12. Changes

You should check this site periodically for changes to this Privacy Policy. Any changes will be posted on this site as soon as they become effective.